

September 2019

# St. Ann School

## Welcome!

On behalf of the St. Ann School Staff, I would like to extend a warm welcome to all of our families and in particular, the families who are new to our school community.

Our staff is dedicated to providing every student with the best educational opportunity possible. We constantly strive to make our school community a true partnership with students, parents/guardians, parish, and school staff. Together we have the common purpose of passing on our Catholic faith and traditions, as well as providing your child with opportunities for academic excellence. I, once again, am looking forward to a very productive, positive, successful school year.

Sincerely,  
Mr. R. Hygaard  
Principal

### St. Ann Staff 2019-2020

Principal - Mr. R. Hygaard  
Secretary - Ms. A. Lajoie

Learning Center - Mrs. L. Carpino  
Teacher Librarian - Mr. J. Montemuro  
FWFN Satellite Class - Ms. K. John  
ELKP1 - Mrs. S. Lampi  
Grade 1 - Ms. S. Tarsitano  
Gr.1 - Mrs. J. Tymura  
Gr.2 - Mrs. D. Pelaia  
Gr. 2/3 - Ms. L. Poluyko  
Gr.3 - Mrs. M. Mastalerz  
Gr.4 - Mrs. M. Dysievick  
Gr. 5 - Mr. Wehrstedt  
Gr.6 - Mr. J. Janiec  
French Language - Mme. M. Scocchia  
Native Language - Ms. C. Person  
P.E/Health/2<sup>nd</sup> Steps - Ms. K. Zanni

### St. Ann Staff 2019-2020

#### ECE

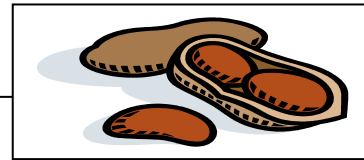
Mrs. M. Kiviaho - ELKP1  
Mr. F. Rosella - FWFN

#### Student Support Staff

Mrs. A. Hebert  
Mr. D. Pasinelli  
Ms. J. Querry  
Mrs. P. Torma  
Mrs. L. O'Connor-Kelly  
Ms. S. Marsh  
Ms. C. Rhodes

#### Custodial Staff

Head Custodian  
Mr. G. Smith  
Assistant Custodian  
Mr. C. Schelling



### Nut & Shellfish Alert

There are students in our school that are severely allergic to peanuts and peanut products and also to shellfish. We ask your cooperation by **not** sending any snacks or lunches with your child containing nut or shellfish products. Please speak to your child about not sharing their snacks or lunches with other children.

Your understanding and cooperation are appreciated so that we might provide for the health needs of students at risk of health trauma. We endeavor to make the school a health safe environment for all students. St. Ann is a nut/shellfish safe school.

### OFFICE POLICIES AND PROCEDURES

While we welcome parents and visitors to our school, in the interest of safety and good academic programming, we ask that **ALL VISITORS REPORT TO THE OFFICE** now located at the **GREEN DOORS BY THE GYM ENTRANCE** .

All parents picking up students at the end of the day should report to the office area and your child will be brought to the office. This includes JK and SK students. Parents of students (Grades 1-6) who are dropping students off should do so at the main office. **Please do not request to have your child dismissed before 3:20 p.m. unless it is for an appointment.** Thank you for your cooperation in these matters.

### **Afterschool Program**

**The Biwasse'aa afterschool program is starting Monday September 16<sup>th</sup>. It will be running from 3:20 – 5:00 p.m. daily. Registration forms will be coming home soon. Please return them to the school with your child by Friday September 16. Children ages 7 – 13 are allowed to participate.**

### Breakfast Club

**The Boys and Girls Club Breakfast Program will begin Monday September 23 and will run from 8:30 a.m. until 9 a.m. Mon – Friday. Please fill in the registration form if you would like your child to attend.**

### Balanced Day Schedule

Instructional Block #1	9:00 a.m. – 10:40 a.m.
Nutrition Break and Recess	10:40 a.m. – 11:20 a.m.
Instructional Block #2	11:20 a.m. – 1:00 p.m.
Nutrition Break and Recess	1:00 p.m. – 1:40 p.m.
Instructional Block #3	1:40 p.m. – 3:20 p.m.

## School Supervision

Supervision is provided for the students 20 minutes before the morning bell. Students must **not arrive** or be dropped off at the school **before 8:40 a.m.** In addition, students who walk to school are encouraged to directly make their way to and from school in the morning and at the end of the day.

## Student Accident Insurance Coverage

The Student Accident Insurance forms have been sent home. This insurance provides valuable coverage for students who suffer dental or other accidental injuries. The School Board does not provide accident insurance for students. Parents are encouraged to take this low cost coverage for protection of their children.

## Safe Arrival Procedures

This program is intended to confirm the safety of our students. Should a student be absent, it is important for parents to contact the school. If no contact is made, the parent will be contacted to ensure the student is at home, safe. Our school phone number is 577-7211.

**You can also text us at 807-632-9066.** This number is for texting only. You cannot call or leave messages on this number.

**YOU MUST CONTACT THE SCHOOL EACH TIME YOUR CHILD IS ABSENT.** Please be advised that we are obligated to call the police if a student is away and we cannot make contact with a parent/guardian/emergency contact.

## School Lunchroom Procedures

Our school is not equipped with microwaves and we cannot heat up lunches for your child. Please use a thermos to keep lunches warm. Please provide students with the necessary utensils needed (plastic fork, spoon etc.) as the school does not provide these kinds of supplies.

**Students who show irresponsible and disrespectful behaviour in the lunchroom will lose their lunchroom privileges and parents will be notified accordingly.**

### Bus Transportation Procedures: Parent Requests

Please be advised that bus changes/alternate arrangements for your child are **not permitted**. Students must ride the bus that they are assigned to. This is a requirement keeping with the insurance and liability policy. In all circumstances, if a parent/guardian wishes to make alternate pick-up arrangements, a written note will be required. Where no written note is provided, the student(s) will be sent home on the bus. **For safety reasons Phone calls requesting last minute arrangements will not be possible.** We thank you in advance for following our bus safety procedures.

### Bus /Transportation Procedures for Students

In the interest of safety and improving behaviour on the bus, please remind your child of the following rules and expectations:

1. **Ensure your child is on time at the designated stop**
2. **Parents/sitters must be visible for JK/SK students at drop off points**
3. **Buses will not return to the school for tardy students.**
4. **A written note must be sent to the school if your child is being picked up rather than riding the bus for an appointment etc.**
5. **Students must:**
  - a. **Obey the bus driver**
  - b. **Be seated at all times**
  - c. **Refrain from opening windows without permission**
  - d. **Behave in a proper and respectful manner**

Riding the bus is a **privilege** and the **safety** of all the students is our primary concern. Failure to observe the behavior expectations will result in a bus **"report"** warning and possible suspension of bus privileges. Student transportation and guardians can access their student information online at [www.tbcdsb.on.ca](http://www.tbcdsb.on.ca) and follow the instructions in the "Parent Portal" . For bus cancellation information during the winter please refer to the above mentioned website.



**Parents are reminded to not park in the bus loading zone in front of the school. Thank you to all parents and guardians for parking in the appropriate spots.**

Communication Between Home and School  
Skyhawk Catholic Agenda Planners and School Handbooks

Thanks to last year's successful fundraisers, students in grades 3-6 will receive the new Catholic version of the school agenda planner or handbook. These agenda planners outline the expectations and policies of St. Ann school and also provide an excellent organizational tool for our students. Please review homework nightly with your child and sign the agenda indicating that you are aware of assignments, homework and teachers concerns. The daily use of this agenda will continue to strengthen our home/school communication and improve student success.

Skyhawk Nutrition

**Our Skyhawk Tuck Shop is open during the beginning of lunch. White and chocolate milk will be sold daily. Milk is sold for \$1.00 each. Pay for Milk Cards online!! Prepay a \$10 or \$20 milk card to ensure your child gets his/her milk every day!**

<https://thunderbaycatholic.schoolcashionline.com>

Pizza Days

Pizza Days will be held every Thursday starting September 12, 2019. The price is **\$2.00 per slice** and **must** be ordered monthly either online or by completing and returning the order form that was sent home. This year St. Ann will once again feature a whole wheat crust with pepperoni in order to comply with the new Nutritional Policies.

This year Eat Local will be supplying our pizza.

Order online by registering at <https://thunderbaycatholic.schoolcashionline.com>

St. Ann Eco-Schools Team

The Eco-Schools Team would like to remind everyone that our school not only recycles cardboard and paper, but we have bins that will accept the following items.

Empty Tetra Packs (Milk Cartons, Juice Boxes)

**\*\*No Straws\*\***

Plastics #1 and #2 (Have a peek at the bottom of the plastic for the symbol)

Aluminum (Metal) (Pop Cans, Tin Foil, Soup Cans...etc)

Glass

Let's continue to encourage our children to make "Recycling" a priority in their classroom and at home!

**SYNERVOICE MESSAGES**

This year, you will be receiving pre-recorded messages by telephone with any upcoming events or reminders. This is a great way to keep you informed and up to date on any events at the school.

**Picture day is coming on Monday, September 16.**

Make it simple by ordering your portraits online, using your Picture Day ID and child's first name to get started. If you prefer to order on paper, we will be sending an order form home as well.

**Remember to smile and have fun!"**

**The Thunder Bay Public Library wants to ensure that it's as easy as possible for students of all ages to obtain a library card.**

We are introducing some new features for our children & youth memberships, including:

**All students, regardless of whether they have a local address, are eligible for a free library card.**

An amnesty day (TBD) will be held for students of all ages in September - when overdue items are returned, all fines accrued will be wiped out. On an ongoing basis for elementary and secondary students, fines will be wiped out if items are returned overdue.

There are currently no fines applied to children's books or other children's items which are checkout out on library cards.

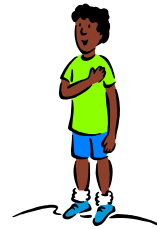
**CATHOLIC GRADUATE EXPECTATIONS and CATHOLIC VIRTUES IN ACTION**

The Thunder Bay Catholic District School Board, in partnership with our HOME, SCHOOL and PARISH COMMUNITIES, seeks to provide our students with a holistic Catholic education, rooted firmly in CHRIST and nourished by the gifts of

**FAITH, HOPE and LOVE**

Entrusted with the seven Catholic Graduate Expectations, which describe our vision of the learner, our home, school and parish communities are committed to helping our students grow and become

**DISCERNING BELIEVERS  
EFFECTIVE COMMUNICATORS  
REFLECTIVE, CREATIVE AND HOLISTIC THINKERS  
SELF-DIRECTED, RESPONSIBLE, LIFELONG  
LEARNERS  
COLLABORATIVE CONTRIBUTORS  
CARING FAMILY MEMBERS  
and RESPONSIBLE CITIZENS.**



A healthy tree will be recognized by its fruit.



**INCLUSIVITY  
RESPECT  
PEACEMAKING  
HUMILITY  
COURAGE  
HONESTY  
FORGIVENESS  
JUSTICE  
COMPASSION  
and CHARITY**



**These are the values/virtues that will shine forth as our faith communities respond to our call to be co-creators with Christ, to be stewards of the Earth, to be of service to others.**



**This is our call.  
This is our mission.  
This is our vocation.  
This is our sacred journey.**



Each month schools will focus on one virtue, which is associated with the Catholic Graduate Expectations.

This month, our theme is **INCLUSIVITY**. Each class will be discussing and exploring ways of getting along and making others feel important. In this way we build community and a greater sense of belonging.

## **IMPORTANT HEALTH INFORMATION/POLICY CHANGES**

### ***Policy Changes Around Asthma and Concussions in Schools***

#### ***Asthma – Ryan’s Law***

New Ontario Law states that if your child has asthma it is now acceptable for them to carry an inhaler(s) with them while at school, just as it is acceptable for students with anaphylaxis to carry an epi-pen at school. You as a guardian must however fill in the administration of oral medication form attached in your child’s package. We must have this on file. At school, staff will assist your child in the administration of the puffer if need be. We advise that your child should never administer their inhaler without informing or being supervised by an adult. This way we can better monitor your child’s health while at school. Breathing problems can be a serious issue and it is important that we know when your child is struggling with their breathing.

#### **Concussions**

In Ontario Schools, there is a new policy around acquired student head injuries while at school. Of course, the TBCDSB promotes a culture of safety and ensures the provision of minimized risk, however accidents do happen. Concussions require appropriate follow-up measures to reduce the risk of potential additional injury. The implementation of Board’s Concussion Policy and Administrative Guidelines is another important step in creating healthier schools in the Board. If your child acquires a head injury at school starting Sept. 2015, there is new protocol as to how school staff deals with the student’s injury. Please be advised that the outlined process at the school level must be followed. It includes a thorough assessment of the student’s injury using a prescribed checklist/toolkit, guardians/parents must be contacted, school staff must be informed. In addition a note (along with the checklist) must go home to parents/guardians to be signed and students may not return to school unless they have been checked by a medical doctor. When the note is returned to the school it is to be filed in the student OSR. If a student is medically diagnosed with a concussion the student will require an individualized and gradual Return to Learn/Return to Physical Activity Plan.

#### **Anaphylaxis**

Information regarding Anaphylaxis was included in your child’s package that was handed out the first day of school.

