

USER GROUPS

APPENDIX A

| | User Classification | Conditions | Fee |
|----------|--|--|---|
| A | <p>1) School / Board Supported</p> <ul style="list-style-type: none"> a) Programs sponsored and/or supported by the Thunder Bay Catholic District School Board b) Co-curricular and extra-curricular activities supervised by a teacher c) Education committees d) School Council activities e) All groups representing persons with exceptionalities f) Any parent group whose sole purpose is to raise funds to provide additional activities and/or facilities for the school g) Local Catholic Parish organizations or other groups approved by the Board h) All local community groups for instruction in a second language e.g. Heritage Language Classes, English-as-a-Second Language | <p>These groups must have a member of the school staff in attendance.</p> <p>No custodian will be in attendance unless specifically requested, and approved by the Manager of Plant Services.</p> <p>If a custodian is approved, the Board will pay the custodian's overtime rate.</p> | No charge |
| B | <p>2) Not-For-Profit Groups</p> <ul style="list-style-type: none"> a) <i>Youth-related Community Groups</i> under eighteen (18) years of age whose membership is not restrictive and whose leaders and/or instructors receive no direct compensation for supervising and/or instructing these groups (e.g. Scouts, Cubs, Brownies, Guides, Cadets) b) <i>Children's Sport and Recreation Service Providers</i> as recognized by the Ministry of Tourism & Recreation c) <i>Child Care Operations:</i> before and after-school child care programs delivered as <i>per Day Nurseries Act</i> d) <i>Other Not-for-Profit Groups or Charitable Organizations</i> such as local service clubs, community health associations, seniors groups etc. as determined by the Board e) Organized external athletic and amateur sports groups | <p>These groups will be given use of schools where there is a custodian assigned to a regular evening shift.</p> <p>(Exclusion of Artificial Turf Field and Synthetic Track)</p> | <p>No charge</p> <p>(See Rate Schedule for Field and Track Pricing)</p> |
| C | <p>3) Commercial / Private</p> <p>Activities for private, corporate or other organizational gain such as:</p> <ul style="list-style-type: none"> a) Local community theatre, dance or musical productions b) Unorganized adult recreational, athletic and amateur sport groups utilizing facilities for personal recreation | <p>Charges will be levied for all areas used and for additional custodians as assigned by the Manager of Plant Services.</p> <p>In those circumstances when a custodian is required outside of the normal custodial working hours costs will be recovered from the user group.</p> | Charges as per Rate Schedule |

***City of Thunder Bay, Recreation Department Programs and Lakehead District School Board will be based on the terms of the Reciprocal Agreement**

APPENDIX B

Rate Schedules

| Facility Rental | Category "A" Board | Category "B" Not-For-Profit | Category "C" Commercial / Private | |
|-----------------------------|-----------------------|--------------------------------|--------------------------------------|----------------------------|
| | | | First Hour | After 1 st Hour |
| Gymnasium- Double | No Charge | No Charge | \$80 | \$40 |
| Gymnasium- Single | No Charge | No Charge | \$50 | \$25 |
| General Purpose Room | No Charge | No Charge | \$40 | \$20 |
| Cafeteria (Eating Area) | No Charge | No Charge | \$50 | \$25 |
| Classrooms | No Charge | No Charge | \$50 | \$25 |
| Extra Services | | | Rate per HR | Minimum Charge |
| Seating (setup / take down) | No Charge | No Charge | \$35 | \$35 |

* HST is charged on Rental Rates

| Artificial Turf & Track | Category "A" Board | Category "B" Not-For-Profit | Category "C" Commercial / Private | |
|------------------------------------|-----------------------|--------------------------------|--------------------------------------|--|
| St. Patrick Artificial Turf Field | No Charge | \$50 | \$100 | |
| St. Ignatius Artificial Turf Field | No Charge | \$50 | \$100 | |
| Synthetic Track | No Charge | \$50 | \$100 | |
| Extra Services | | | | |
| Lights | No Charge | \$45 | \$45 | |
| Scoreboard | No Charge | \$10 | \$10 | |

* HST is charged on Rental Rates

CONDITIONS

1. If additional clean-up is required all costs will be assumed by the permit holder.
2. Custodial costs may be added for any extraordinary expenses (e.g. extended hours, weekends, special activities, etc.) at the discretion of the Manager of Plant Services.
3. All rentals require proof of \$2 million liability insurance with the Thunder Bay Catholic District School Board added as an "additional insured".

Selkirk Auditorium - St. Patrick High School

St. Ignatius High School Auditorium

Rate Schedule

| Auditorium Stage & Seating | Category "A" Board | Category "B" Not-For-Profit | Category "C" Commercial / Private | | |
|--|-----------------------|--------------------------------|--------------------------------------|-----------------------------|-----------------|
| | | | 1 st HR | After 1 st HR | Per Day Rate |
| Hourly Rental | No Charge | No Charge | \$200 | \$100 | NA |
| Full Evening Rental Monday – Friday 4:00 PM – 11:00 PM | No Charge | No Charge | NA | NA | \$500 |
| Full Day Rental Saturday – Sunday 8:00 AM – 11:00 PM | No Charge | No Charge | NA | NA | \$1,000 |

* HST is charged on Rental Rates

CONDITIONS

1. Rental fees include use of the stage, eating and provision of custodial services, as determined by the Manager of Plant Services. Additional fees will be charged for classroom spaces required.
2. Special approval from the Manager of Plant Services is required to extend hours of use beyond those stated above.
3. The auditorium is not equipped with special sound or lighting systems. These are the responsibility of the permit holder to provide for his/her own use; however, there may be some restrictions due to the available power supply to the auditorium.
4. When Board equipment such as built-in lighting, sound and projection equipment is used, it shall be operated by school appointed trained personnel, and a user fee shall be charged to the permit holder.
5. If additional cleanup is required, all costs will be billed directly to the permit holder.