



# INTERNATIONAL STUDENT PARTICIPATION AGREEMENT

The Thunder Bay Catholic District School Board (the “The Board”) wishes to provide a challenging and exciting program to students studying in our Board. There are, however, certain expectations of students when we accept them into our program. These expectations include important obligations on the part of each student accepted to study at our schools, and we set a high standard in requiring all students to meet their obligations.

Each student and the parent or the legal guardian of each student that is accepted into our program must read the following statement and must, by signing it, agree to be bound by and to honour its terms strictly.

## 1. Law, Rules and Regulations

- I agree to abide by all the laws of Canada and my home country, and the rules, regulations, and policies of schools and the Board.
- I agree not to purchase, use or have in my possession, which includes my homestay premises, school locker, or vehicle, any drugs not prescribed for me by a doctor.
- I agree not to purchase, use or have in my possession, which includes my homestay premises, school locker, or vehicle, any alcoholic beverages.
- I agree not to purchase, use or have in my possession, which includes my homestay premises, school locker, or vehicle, any weapons including firearms, air-guns, knives or martial arts implements.
- I agree to respect the property of others and understand that any theft is a breach of the law.
- I agree not to engage in fighting, bullying, racial taunting, sexual misconduct or similar activity.
- I agree that I will not drive any motor vehicles other than my own and then only if I have a valid Ontario driver’s license and appropriate motor vehicle insurance, and only with notarized parental permission. We understand that the Board does not encourage or endorse the ownership or operation of motor vehicles by international students. Neither the Board nor the District homestay parents will be held, in any way, responsible for any accidents or liabilities arising from owning and/or operating a motor vehicle.

I understand that infractions of any of the above rules will result in my immediate dismissal from the International Program, without refund of any kind, and with notification to the Canadian Embassy of my dismissal. I also understand that a breach of any criminal law may result in criminal charges and penalties.

## 2. Homestay Policy

I agree that student’s safety is of paramount importance to the Board and that parents and students must respect and adhere to the established policy. I understand that violation will result in removal from the Program.

I understand that international students who are under the age of 12 are accepted only if the following conditions are satisfied:

- A parent must accompany the child, reside full-time in Thunder Bay, and provide care and custodianship for their child. If the parent(s) must leave Thunder Bay (i.e. return to home country) while the child is enrolled in the international program, the child must go with them.
- If requested, the District will permit students under the age of 12 to reside with a direct relative. Direct relative is defined to mean that the parent(s) are related to the individual by bloodline or by marriage. If the child is to be cared for by a relative, as defined above, then the parent(s) and the

relative must provide the Board with a letter of verification that has been notarized by a lawyer stating that the relationship is in compliance with this policy.

I understand that international students that are 12 years of age and older are accepted only if the following conditions are satisfied:

- I acknowledge that it is mandatory for students to live with a homestay family, if the student is 12 years old or older, that consists of at least one adult of twenty-five (25) years of age or older.
- I acknowledge that, if at any time, the student is not living in a homestay, the Board's policy may lead to immediate dismissal from the program.
- If the student is living with a parent, the parent must not leave Thunder Bay while their child is enrolled in our program. If the parent must leave Thunder Bay, they are required to make the necessary homestay arrangements to cover for their absence and notify the Board of these changes.

### **3. Academic Life**

Placement of international students is subject to assessment by the Board and the availability of appropriate spaces and programs in schools. While the Board takes into consideration requests for placement at a particular school, the final decision on any placement is determined solely by the Board.

International students will be placed in a regular academic program and may receive English Language Learner (ELL) support based on English Assessment results and available programs. International students are not eligible for designated programs and services (e.g. special education or alternate programs). If a student is found to have special needs requiring designated services after enrolling in the program, the Board will not be able to accommodate those needs and the student will be withdrawn from the International Program.

I understand that international students are expected to follow the same course requirements as Canadian counterparts. The student will maintain a minimum grade average of "C", and if not, do whatever is necessary to improve his/her academic performance. This may include receiving tutoring at the student's expense.

- I, the undersigned student, agree to attend all assigned classes, to be on time unless I am excused due to illness or family emergency. All excused absences require a parent's phone call or note.
- I, the undersigned student, agree to complete all homework and class assignments.
- I, undersigned student, agree to make a consistent and determined effort in my school work, to attempt to maintain passing grades, and to maintain good work habits in all subjects.
- I, the undersigned student, agree not to participate in any cheating and/or plagiarism.

I understand that any infractions of the rules listed under clause 3 of this agreement will be documented and addressed by program staff and school administration. Students may be dismissed from the International Program if not progressing academically, without refund of any kind.

### **4. Refund Policy**

In the event that a student does not come to Canada or decides not to attend or to leave the International Program for personal reasons, only a portion of the paid tuition fee will be refunded. In all cases, the application fee will be retained to cover administrative expenses. The following refund policy will apply for each student:

- Full refund (less the application fee) if the Study Permit is not approved by Citizenship and Immigration Canada (CIC). The supporting documentation of this rejection from CIC must be supplied.
- Two-thirds (2/3) of the full tuition fee (less the application fee) if the student withdraws prior to commencement of the program.
- One half (1/2) of the full tuition fee (less the application fee) if the student withdraws within the first month of studies.

No refund will be granted:

- for whatever reason, if the student withdraws after 1 month of participation in the program.

if the student is dismissed from the program due to a violation of this Agreement or inability to perform or not performing to a reasonable academic standard.

as the result of the Board being unable to provide education due to causes beyond its control.

5. Examination of Student Records

A student and the parents of a student of school age are entitled, on request, to view all student records kept by the School Board on that student. A request must be made in advance, and the principal or a designate will accompany the student or parent during the viewing of the records to interpret the records. The School Board must permit a person providing health services, social services, or other support services access to information in student records required to carry out that service.

6. Release

Medical Authority and Release I as a parent/guardian of my child, the undersigned student, understand that medical emergencies can occur without warning. Therefore I do hereby authorize the staff of the Board and the sponsoring homestay parents to consent to any medical or surgical diagnosis or treatment or hospital care of my child, which is deemed advisable by, and is rendered under the general supervision of any licensed physician or surgeon in the exercise of his/her best judgment. I understand that every attempt will be made to contact me in the event of such action.

\_\_\_\_\_  
Name of Parent

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Permission for School-sponsored Activities I as a parent/guardian of my child, the undersigned student, understand that my child may wish to participate in school-sponsored field trips, sport teams, club activities or other extracurricular activities.

Therefore I do hereby authorize the homestay parents of my child to approve and sign permission slips for such activities at their own discretion. I also understand that if my child is considering participating in any school-sponsored high risk activity such as kayaking, climbing, hiking, canoeing, horseback riding, snowboarding, skiing, or surfing, that I will be required to approve such activities myself and also to sign a waiver form for the specific high risk activity.

\_\_\_\_\_  
Name of Parent

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Release of Information I as a parent/guardian of my child, the undersigned student, give permission for my child's name, photograph and video to be used as it relates to the production of a school play or concert, a school event or promotion of the Thunder Bay Board.

\_\_\_\_\_  
Name of Parent

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

General Release I, the undersigned, do waive and release all claims against the Board for the injury, loss, damage, accident, delay, expenses that may incur as a result of the District being unable to provide

education owing to labour disputes, inclement weather conditions or other causes beyond its control or any expense resulting from my child's participation in the International Program. I also release the Board and agree to indemnify them, with regard to any financial obligations or liabilities that my child may personally incur, or any damage or injury to the person or property of others that the applicant may cause while participating in the International Program. I understand that my child will be supervised generally at school and during school sponsored activities, to the same degree as local students. The Thunder Bay Board does not undertake any responsibilities with respect to my child's activities outside of school, including homestay and community activities. The Board does not and cannot guarantee the student's safety.

I understand that the Board is not responsible for any loss, injury, or expense suffered by my child or me. If my child becomes ill or incapacitated, the Board may take such actions as it considers necessary, including securing medical treatment and transporting my child home at his or her own expense. I waive and release the Board from all claims and liabilities related to such actions. We understand that my child's participation in the Program may be terminated at the discretion of the Manager of the International Program without any refund of fees, and that my child may be sent home at his or her own expense if he or she does not adhere to the Board rules, standards and instructions as set forth in the school's agenda, handbook, and this Agreement.

_____ Name of Parent	_____ Parent Signature
_____ Date	

The agreement between the Board and the parents of the student in the program will be interpreted in accordance with the laws in the province of Ontario and any litigation involving interpretation of the agreement will be conducted in Ontario, Canada.

It is my responsibility to ensure that I understand this application and agreement and I will ask if any parts are unclear.

I, the parent/guardian of my child, undersigned student, have read and understood on the terms set out in this agreement and agree to comply with this agreement and that these terms and conditions are binding on me and my child. I agree that I will use my best efforts to ensure that my child honours all the obligations set out and I agree to be bound by the release and authorizations. I certify that the information on this form and attached records is complete, authentic, and true. Any inaccuracy in this application is grounds for the District to terminate the agreement and to dismiss my child from the International Program without refund of any kind. In the event, my child will be sent home at my expense.

_____ Name of Student	_____ Student Signature
_____ Date	
_____ Name of Parent	_____ Parent Signature
_____ Date	

This agreement must be signed and submitted with the application